



# INFORMATION TECHNOLOGY

WELCOME TO CALUMS!



# How to Request CALUMS Email

# Why you need CALUMS Student Email

- ▶ To access your student portal.
- ▶ To communicate with faculty and administrators
- ▶ To request documents from CALUMS
- ▶ To receive notification from CALUMS
- ▶ To get student discounts at some online stores



# Step 1




- ▶ Visit calums.edu and scroll down to the footer
- ▶ Click IT support under Quick Links



Your education starts here with your academic and professional goals.

 714.533.3946

 info@calums.edu

 1126 N. Brookhurst St.,  
Suite 200,  
Anaheim, CA 92801

## Admissions

[Academic Calendar](#)  
[Graduate Program](#)  
[Tuition & Fees](#)  
[Admissions Packet](#)  
[Academic Catalog](#)

[Apply Now](#)



## Academics

[Academic Programs](#)  
[Academic Policies](#)  
[Faculty List](#)

## Current Students

[Course Schedules](#)  
[Academic Calendar](#)  
[News & Events](#)

## Portals

[Student Portal](#)  
[Faculty Portal](#)  
[Staff Portal](#)

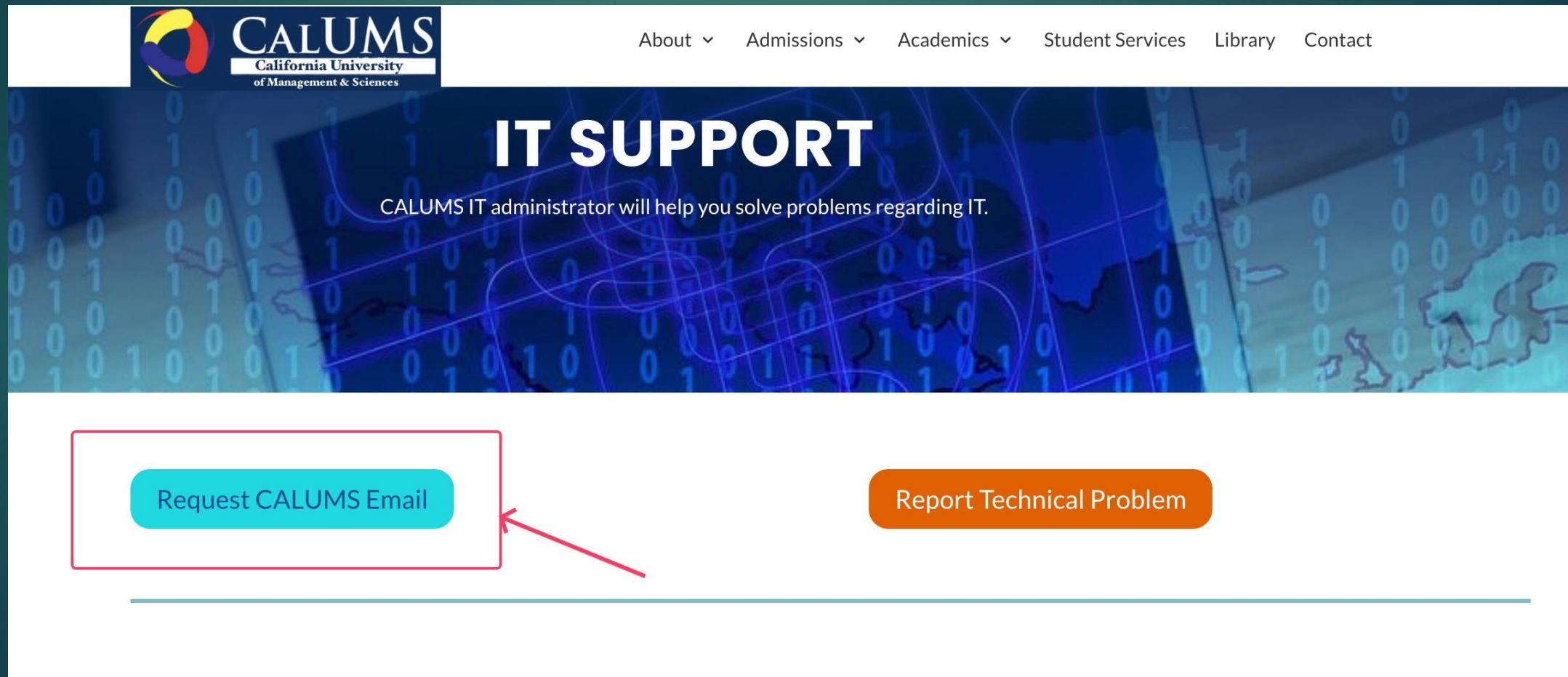
## Quick Links


[Consumer Information](#)  
[Registrar Office](#)  
[Staff Resources](#)  
[Faculty Resources](#)  
[IT Support](#)



# Step 2

- ▶ Click 'Request CALUMS Email' button



 **CALUMS**  
California University  
of Management & Sciences

About ▾ Admissions ▾ Academics ▾ Student Services Library Contact

## IT SUPPORT

CALUMS IT administrator will help you solve problems regarding IT.

[Request CALUMS Email](#) [Report Technical Problem](#)

# Step 3



- ▶ Fill out the form and click Submit button.
- ▶ You will receive access information for the email **via your personal email within 24 hours.**

## REQUEST CALUMS EMAIL

Fill out the form to create a CALUMS email. IT administrator will verify your identity and email the access information to the email provided in this form. Any information you provided through this form will not be shared with any person outside of the administration. Our normal response time is 1-2 days.



First Name

Last Name

Your Personal Email Address\*

Select your current role at the university

Student ID (If you don't have it, please leave it blank.)

Your Program (If you are not a student, please leave it blank.)

Message

9 + 11 =